Violette Traver

31 Rue Descartes, Languedoc-Roussillon 48000

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**Professional Summary**

Friendly public relations student and Sales Assistant that specializes in retail apparel sales. Customer service expert knowledgeable about promoting products. Excellent communication skills combined with analytical and attentive nature. Persuasive, dynamic, and decisive professional.

**Core Qualifications**

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| --- | --- |
| * Sales
* Stocking and replenishing
* Managing routines
* Public relations
 | * Adobe Photoshop
* Excellent communication skills
* Social Media platforms
* Market analysis
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**Education**

**Université Paul Valery - Montpellier III - Hérault, France** **| Bachelor of Science**

Public Relations And Organizational Communication, Expected in 06/2022

**Work Experience**

Sales Assistant | 01/2021 to Current

Clayton Homes - Mende, Languedoc-Roussillon

* Help 20+ customers locate products and checked the store system for merchandise at other sites during each shift.
* Use a consultative sales approach to understand customer needs and recommend relevant offerings.
* Field customer questions to share information about products, availability, and pricing.

Part-Time Shop Assistant | 11/2019 to 03/2020

AJP - Mende, Languedoc-Rousillon

* Received, unpacked and arranged new shipments from 10+ suppliers and vendors.
* Addressed customer issues immediately to guarantee swift resolution.
* Checked incoming orders and organized new stock.

Babysitter | 06/2019 to 09/2019

The Perrot Family - Mende, Languedoc-Rousillon

* Assisted two children with homework assignments and special projects across different subjects.
* Prepared healthy, age-appropriate snacks and meals, like celery with peanut butter and raisins and sliced pears with ricotta cheese.
* Cleaned home after activities by picking up toys and straightening up the playroom.

**Research Experience**

* Conducted review of 157 corporate social responsibility abstracts for a study published in ESSACHESS Journal. (2020)
* Research Assistant, "Safety and Reliability of Social Media," (2019)
* Explored and analyzed topics such as diversity, equity, inclusion, and disinformation/misinformation.

**Publications**

* Traver, Violette. “Public Relations in France.” *ESSACHESS Journal*, vol. 63, no. 2, 2020, pp. 14–16.

**Honors and Awards**

Middle School College honor student, Société Honoraire de Français - 2016

**Certifications**

CELTA Certified, English language - British Council (2018)

**Computer Skills**

* MS Office, including PowerPoint and Excel
* Windows
* MacOS
* Google Spreadsheets
* GMail
* G Suite

**Language Skills**

* Conversational and written French (Native)
* Conversational and written English (Intermediate)
* Conversational Spanish (Basic)

**Website Links**

* instagram.com/violettetraverLLER
* ViolettetraverLLER TikTok

**Hobbies and Interests**

* Traveling
* Reading
* Fashion
* Vlogging
* Social Media
* Gastronome